

**Fairfield-Hocking Catholic Schools Executive Committee  
Minutes APPROVED  
June 30, 2011**

Recorder: Lisa Lanning

Date/Time/Place of next meeting:  
Wednesday, July 20, 2011, at  
7:00 at St. Mark Parish

X=Attending      A=Absent

Name	
Msgr. Dunn	X
Erin Schornack	X
Al Klinger	X
Fr. Kessler	X
Pam Eltringham	X
Kristin Gentile	X

Name	
Karen Wolfe	X
Fr. Franks	X
Carlton Rider	X
John Baughman	X
Kellie Boyden	X
Fr. Reade	A
Jeanette Kam	A

Name	
Fr. Gideon	X
Kim Kirchgessner	X
Jamie Bryant	X
Fr. Walter	X
Cynthia Goss	X
John Snider	X
Brian Shonk	X

**Today's Date:** 6/30/11

**Call to Order:** This meeting is called to order at 7:00 p.m. with Fr. Walter leading the group in prayer.

**Adjournment:** There being no further business to discuss, the meeting is adjourned at 10:00 p.m.

**Review of previous minutes:** The minutes of June 1, 2011, were reviewed with the revisions below, otherwise approved and stand as written.

**Revisions:** Point 3 should read 5 pastors. Should read Lancaster, Logan. Lancaster-2 reps, outside Lancaster-1 rep.

	Possible Agenda items for Next Meeting
1.	
2.	
3.	
4.	

	Odds and Ends:

**Action Minutes**

Member Reporting	Subject & Summary of Discussion/Task Assigned	Action Decision	Member Responsible	Target Date for Completion
Msgr. Dunn	Jamie put forth a few suggestions for the Mission Statement. They are as follows. The Mission of the Fairfield-Hocking Catholic Schools Executive Committee is to: ...make our community keenly aware of a value Catholic education holds for families and their children as they journey toward eternal life ...ensure that the teachings of Jesus Christ endure in our community and are shared with our youth through their education in our Catholic schools ...revitalize and strengthen our Catholic schools in the Deanery by ensuring their stability and longevity through Catholic parish support	The mission of the Fairfield-Hocking Catholic Schools Executive Committee is to determine the current challenges for the Deanery Catholic Schools, and to provide unified recommendation to promote longevity through revitalization, thus making our communities aware of the value of Catholic education.		Mission Statement complete
	Membership Update Patrick O'Rourke from St. Bernadette Parish has resigned from the committee	Kent Kerns will replace him.		

	<p><b>Project Timeline, Meeting schedule</b>  Target date for completion is Dec. 31, 2011.  Discussion ensued around frequency of meetings</p>	<p>Meet at least monthly, possibly more frequently after July.  Next meetings July 20, Aug. 25, Sep. 29, Oct. 27</p>		
<p><b>John Baughman, Jamie Bryant</b></p>	<p>Review of Report from Data Processing Subcommittee was presented with a graphical summary</p>	<p>Graphical Summary to accompany minutes to Diocesan office</p>		
<p><b>John Baughman</b></p>	<p>Finance Committee Report-developing costing analysis of cost/student/parish school with goal to identify ways to pay for student education</p>	<p>The Data Processing and the Finance Subcommittees were combined.</p>		<p>Immediately</p>
<p><b>Communication Subcommittee</b>  <b>Kellie, Kim</b></p> <p><b>Marketing Subcommittee</b>  <b>Cindy</b></p>	<p>Communications has reserved Fisher for 2 open forum meetings with the purpose of dispelling rumors, seeking better understanding of current perceptions of the community, collecting ideas that people have for improvement, and clarifying the purpose of the Deanery Executive committee.  The Marketing Committee is working on similar ideas as follows:  Step 1 – Data collection possibly through survey either mailed or during weekend Masses.  Fisher is also working on a Marketing Plan</p>	<p>Formulate Bulletin announcement for each parish. Msgr. Dunn will review and send out to parishes for publishing in bulletins</p> <p>The proposed open forum meetings were postponed.</p>	<p>Communication Committee</p>	<p><b>July 8 to Msgr. Dunn</b>  <b>July 15 to Parishes for bulletin publication</b></p>
	<p>Discussions ensued of how to bring the current progress to parishes and how to collect data.  Possibilities include:</p> <ol style="list-style-type: none"> <li>1. Meeting</li> <li>2. Survey</li> <li>3. Submission of questions via letter or e-mail</li> <li>4. Phone calls</li> </ol> <p>The challenge is to include Catholic parents, whether or not they attend church regularly.</p> <p>Further discussions around the purpose of the Communications Committee. Is the assignment to dispel rumors about the perceived “secret committee” or to design communication for the committee and disseminate. It is recommended that the Communications Subcommittee structure communications and defined by the Executive Committee.  The Marketing Subcommittee should await further direction from the Executive Committee once the survey has been conducted.</p>	<p>Formulate letter for the purpose of surveying parish parents of families of St. Mary’s students who have left, St. Bernadette who did not transition from 5<sup>th</sup> to 6<sup>th</sup> grade, and St. John students who did not transition from 6<sup>th</sup> to 7<sup>th</sup> grade. To include school years ending 2009-2011. Draft letter due to Msgr. Dunn by July 8. Msgr. Dunn will review and finalize and send to parishes for distribution to identified parents. Surveys will be followed up by phone calls.</p>	<p>Communications Committee, School Staff</p> <p>Msgr. Dunn to review and finalize, send to parishes for distribution.</p>	<p><b>July 8 for letter composition, send to Msgr. Dunn</b></p>
<p><b>Facility and Personnel Subcommittee</b>  <b>Kellie Boyden</b></p>	<p>The subcommittee has been reviewing information and is compiling a report. They need a representative from St. Bernadette.</p>			